



European Regional Organization Plenary Session 29 – 30 April 2016, BAKU, AZERBAIJAN

REGISTRATION FORM

Please fill in **one** registration form **per** participant and send this form by fax or email **before February 28^{th}** at the latest to:

 STI TRAVEL
 Tel. +99412 4980880

 21 A AZADLIG AVE.
 Fax +99412 4989097

 BAKU 1010 AZERBAIJAN
 E-Mail: sp@sti.az

Association:			
☐ Mrs/Ms ☐ Mr Title:			
Last name:			
First name:			
☐ Delegate ☐ Alternate ☐ Guest			
Country:	Zip Code: City:		
Phone:	Fax:		
Mobile:	E-Mail:		
Accompanying Person ☐ Mrs/Ms ☐ I	Mr		
Accompanying Person 🗖 Mrs/Ms 🗖 Mr			

ACCOMMODATION AND MEETING LOCATION

HILTON BAKU

1B Azadlig Avenue ,Baku AZ 1000 Baku, Azerbaijan

Hotel booking

Hotel booking (please use this form) should be done before 28 February 2016 by each participant (or on behalf of each participant) via STI Azerbaijan

STI Travel has negotiated special rates with Hilton Baku, venue of the plenary session:

Single guest room 191 USD <u>per night</u> Single deluxe room 223 USD <u>per night</u>

Double guest room 216 USD per night Double deluxe room 247 USD per night

The above rates are per room, per night and include breakfast and 18% VAT. They are valid from 28th to 30th April 2016. Please do not hesitate to ask if you are planning a longer stay.

Reservations made after February 28th 2016 will be accepted on a space and rate availability basis only.

Hotel reservation: Arrival:	Departure:
Room Category:	
Transfer airport-hotel or h	otel-airport -70 USD one way -3 passengers regular
Transfer reservation: Flight details arrival:	
Flight details departure: _	
Number of persons: _	

Please fill in for registration

	Number	USD	Total
Thursday 28 th , April 2016			
☐ Welcome cocktail – 20:00-22:00 Amethyst hall – Hilton Hotel		free	
Friday, 29th April 2016			
☐ Lunch - 12:30-13:30 Lazurit hall, Hilton hotel, for participant		30 USD	

☐ Lunch - 12:30-13:30 Lazurit hall, Hilton hotel, for accompanying person	30 USD	
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	Number	USD	Total
☐ Tour to the "Ateshgah" Fire-Worshippers' Temple /"Yanardagh (English guide) 14:00-17:00 – 3 hours , for accompanying person		43 USD	
☐ Gala Dinner - 19:00 – "Altun" Restaurant, for participant		90 USD	
☐ Gala Dinner - 19:00 – "Altun" Restaurant, for accompanying person		90 USD	
Saturday, 30th April 2016 Lunch – 13:30-14:30 Lazurit Hall, Hilton hotel, for participant		30 USD	
☐ Lunch – 13:30-14:30 Lazurit Hall, Hilton hotel, for accompanying persons		30 USD	
☐ City Tour and walking in the Old Town (English guide) 15:00-17:00 - 2 hours, for participant		36 USD	
☐ City Tour and walking in the Old Town (English guide) -15:00-17:00 - 2 hours, for accompanying persons		36 USD	
☐ Dinner in Shirvanshah Museum and Restaurant – 19-00, for participant		50 USD	
☐ Dinner in Shirvanshah Museum and Restaurant – 19-00, for accompanying persons		50 USD	
☐ E-Visa to Azerbaijan, for participant		70 USD	
☐ E-Visa to Azerbaijan, for accompanying persons		70 USD	
☐ Transfer airport hotel or hotel – airport one way		70 USD	
Grand Total			

The prices for the tours apply for groups of a minimum of 30 persons

- Cancellations after 28/02/2016 will be charged to the provided credit card as one night cancellation fee.
- From 15/03/2016: for any cancellation or reduction stay, the full stay will be charged on the above credit Card.
 In case of no show or early departure, the full stay will be charged.

METHOD OF **P**AYMENT

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I agree to transfer the registration total amount of USD (with costs of hotel accommodation) to the following bank account:

Please note, that all bank transaction fees that might arise while transferring the amount, have to be covered by you. If those fees are not covered by you, your payment will not be in full amount and you will have to cover the rest on site.

Bank	AS AKCIJU Komercbanka Baltikums, Latvia, Riga
Account number	LV94CBBR 1121 0808 00010
IBAN	LV94CBBR 1121 0808 00010
BIC	CBBRLV22
Details of payment	
Account name	SANDERS TECHNOLOGY LLP

☐ Credit Card:

I hereby give permission to the organizer to charge the total amount to my credit card:

Name of Credit Card (VISA, MasterCard, other)	
Credit Card Holder	
Card Number	
Expiry Date (Month/Year)	
CVD Code Security Number (back of card)	(Visa, MasterCard: 3-digit number printed on the back of your card)
CSC Code	(AmEx: 4 digit numbers printed on the front of your card)

Request for Visa Letter

☐ Do you need an invitation letter for Visa?

Please provide us herewith with your passport details	
Date	
Signature	

